Eurasian Coalition
on Male Health

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Call for Proposals

Organizational Capacity Assessment

Eurasian Coalition on Male Health (ECOM) is soliciting proposals from individual consultants to assess organization capacity within the baseline assessment in the five target countries of ECOM's Regional Program "Right to Health" funded by the Global Fund.

Background

Eurasian Coalition on Male Health is an international non-governmental association, located in Tallinn, Estonia. We are a membership based association open for non-profits and individuals acting in the field of sexual health, including HIV issues, for gay men and other men who have sex with men (MSM) and transgender (trans*) people, in the region of Central and Eastern Europe and Central Asia (CEECA).

In January 2017, ECOM has launched a Regional Program "Right to Health" supported by the Global Fund which aims at increasing the access to HIV services for MSM and trans* people in the five target countries: Armenia, Belarus, Georgia, Kyrgyzstan, and Macedonia

Description of Services required and Timelines

ECOM is seeking expert assistance to assess organization capacity for HIV LGBT organizations working MSM and trans* people in Armenia, Belarus, Georgia, Kyrgyzstan, and Macedonia.

USAID-developed Organization Capacity Assessment Tool was been successfully used in the 2009 USAID Project for HIV/AIDS Service Development in Ukraine. The goal of assessment is (1) to measure the capacity of MSM and trans* organizations, especially their organizational structure, technical competence and fundraising capacity; (2) to develop plans of technical assistance to improve capacity of ECOM's non-governmental partners.

ECOM will provide the consultant(s) with the existing assessment capacity tool and other relevant documents.

The consultant(s) will work closely with the ECOM Monitoring and Evaluation Coordinator and Technical Support Coordinator.

Deliverables

1. Capacity assessment tool is adapted (both in Russian and English) within the context of 5 the target countries;
2. Two days training for ECOM staff to use the adapted assessment tool (Tallinn, Estonia);
3. Results of assessment are analysed with focus on having effective systems to ensure broad MSM and trans* community engagement and representation in service provision and advocacy;
4. Report of assessment, its main findings and recommendations.

Budget

Budget allocation will cover the costs in the period between 1 April and 31 May 2017 (maximum 6 working days).

Consultant Qualifications

Essential

- Master's degree in Management or other related fields
- At least 8 years' experience as consultant in organizational capacity evaluation and development, preferably NGOs
- Experience of providing technical assistance to NGOs
- Advanced skills in developing organizational development manuals and tools, training facilitation
- Experience of NGOs capacity assessments and planning of organization capacity building in one or more CEECA countries
- Effective communication skills in Russian and English

Desirable

- Experience in applying organization capacity assessment tools
- Previous working experience with NGOs, especially HIV-service, LGBT organizations working with men, having sex with men
- Fluency in language(s) of CEECA countries other than Russian is an asset

This consultancy will be awarded to consultant(s) with a proposal that demonstrates experience in developing capacity assessment tools and providing technical assistance to NGOs, competitive rate and timeline.

Application Process

ECOM will consider applications from individuals.

Interested applicants must submit their applications by email with a reference 'Consultancy for CAT' at contact@ecom.ngo

Deadline for submission: 31 March 2017 at 23:59 EET.

Applications should include:

1. A Cover Letter outlining experience in conducting similar work along with CV

2. Brief proposal (3 pages max.) outlining timetable and budget (number of days and daily rate)

Application materials are non-returnable.

Thank you for understanding that only short-listed candidates will be contacted.

For more information, prospective consultants may contact Maxim Kasianczuk, ECOM Monitoring and Evaluation Coordinator, at maxim@ecom.ngo